

KELLY VIVIAN

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📍 0626

KEY SKILLS

- Effective Team Leader
- Honest and Reliable
- Great Communicator
- Dedicated Team Player
- Computer Literate
- Physically fit and strong

EDUCATION & TRAINING

2021

Level 2 First Aid Refresher Course, St John's

2019

Level V Certificate in Digital Photography, Nelson/Marlborough Institute of Technology

2011

Diploma in Human Resource Management, Open Polytechnic of New Zealand

2010

Diploma in General Management, New Zealand Institute of Management

2001

Crowd Control Certificate, Apollo Cruise Lines

REFERENCES

Available on request.

PERSONAL SUMMARY

I am an honest, reliable, and hard-working individual who really fits and enjoys the NZ film industry. Having the opportunity to deal with people so extensively in my career, I have found myself to be very adept at communication, getting along with people of all cultures and social differences, making people feel welcome and comfortable, and dealing with workplace conflict resolution when it arises.

With my 17 years history in the hospitality industry, 10 years in customer service/administration, along with my set experience, I feel my confidence and positive attitude is an asset to any production.

PROFESSIONAL EXPERIENCE

ACTOR

Sharon Power Management, NZ, Mar 2023 – Present

EXTRAS PA

FLAT3 PRODUCTIONS 'CREAMERIE'

Nov – Dec 2022

On Location; Castor Bay, North Shore

On Location; Milford, North Shore

EXTRAS CO-COORDINATOR

BROUHAHA ENTERTAINMENT / JUMP FILM & TV 'THE CONVERT'

Sept 2022 – Nov 2022

Studio West,

On Location; Whatipu Beach, Auckland,

On Location; South Head, Auckland

ACTOR

KAM Talent, Auckland, NZ, Sept 2019 – Mar 2023

I worked on and around sets for nearly 4 years as featured extra, working on feature films, US & NZ TV series, TV Commercials, and web series, becoming very accustomed to set life.

Exposure includes being featured in the following:

TV

'The Lord of the Rings; The Rings of Power' - **'The Faithful'** (S1), **'Queens Court Attendee'** (S1) Amazon Prime
'Shortland St' - **'Anaesthetist'** (S30/31) South Pacific Pictures

'The Brokenwood Mysteries' – **'Biker Wedding Attendee'** (S9), **'Lighting Technician'** (S9) South Pacific Pictures

'Sweet Tooth' – **'Protester'** (S2) continuation to **'Outposter'** (S3) Warner Media

Films

'Choose Love' – **'Casino Passer-by'** GC Films

'The Convert' – **'Epworth Dancer, Epworth Washerwoman, Stills Model'** Jump Film & Television/Brouhaha Entertainment

Web Series

'Creamerie' – **'Reporter'** (S2), **'Underground'** (S2) Flat3 Productions

Commercials

'XERO' **Marathon** (2022) **'Marathon Runner'**

'Ladbroke's' (2023) **'Action Punter'**