

GWENDOLINE TAYLOR

Post Production Supervisor | Post Production Coordinator

SUMMARY

I have been working in the Auckland film & TV industry for 15 years in broadcasting & post production. I have held a variety of roles over that time; currently freelancing as a Post Production Supervisor. As a versatile worker, my biggest strength is picking up new skills and processes quickly with a killer eye for detail. I love getting stuck into new projects, and the satisfaction of seeing each one of those through to the finish line.

EXPERIENCE

Post Production Supervisor | 2022 - 2024

Supervised the Post Production team on “Time Bandits” (Season 1) from pre-production through to post finish & delivery. Devised the Post Production schedule and budget with the Co-Producer / Post Producer; liaised with studio and network executives on deliverables, budgets, cost tracking and schedule. Managed the editorial, sound, music, titles & DI teams, with editorial and post finish based in Auckland.

Post Production Supervisor / Senior Post Production Coordinator | 2019 - 2022

Co-ordinated the Post Production team on “The Lord of the Rings: The Rings of Power” (Season 1) from pre-production through to post finish & delivery, including 10 months of remote editorial. Worked closely with the Associate Producer / Post Production Supervisor on scheduling, budgeting, cost tracking, managing and overseeing the dailies, editorial (on-set and off-set), sound, music, titles & DI teams. Set up new vendors to coordinate and attend all local and international ADR sessions for 30+ cast members. Liaised with studio executives and vendors on content security and post workflows.

Digital Media Centre Supervisor | Images & Sound | 2018 - 2019

Supervised a team of Digital Media Centre Operators. Advised Producers & Post Production Supervisors on preferred workflows. Liaised with facilities personnel and in-house producers on the status of jobs and prioritised the workload of the department. Liaised with engineers on hardware and maintenance issues. Kept a monthly stock inventory. Tracked ongoing jobs to ensure they were delivered on deadline and to standard.

Freelance Video Editor | 2016 - 2019

Clients included Click Clack Video, Feel Fresh Nutrition, Healthy Always, Ballantyne Taylor, Dow Design, Cadpro, BCCG Inc, K9 Medical Detection NZ.

Assistant Editor | Filthy Productions | 2017

Avid Assistant Editor for TV drama series “Filthy Rich” (Season 2).

Post Production Sound Coordinator | Starz Evil Dead NZ Ltd | 2016 - 2017

Coordinated the post production sound teams for "Ash Vs. Evil Dead" (Seasons 2 & 3) including dialogue, ADR, foley, sound design and music. Handled all sound turnovers from Avid. Software: Avid Media Composer, Google Workspace.

Media Operator / Online Editor / Promo Producer | Mediaworks NZ | 2013 - 2016

Online editor and promo producer for an inhouse entertainment brand. Edited daily promos on Avid Media Composer for television broadcast. Wrote stories for the web and managed social media. Ingested news footage from various sources. Filled in occasionally as a video editor with Avid Newscutter and put news stories to air. Used ENPS, AVID Capture Manager, AVID Interplay, MPEG Streamclip, Auto Ingest, and Microsoft Outlook, on Mac and PC.

Assistant Editor | Great Southern Television | 2010

Night assistant editing tasks, including multi-cam editing and assembling for season one of 'The Apprentice, New Zealand' on Avid Media Composer.

Assistant Media Operator / Entertainment Channel Co-Ordinator | Sky TV | 2009 - 2012

Coordinated the NZ programming schedule, marketing, promotion, & local events for the following pass-through channels: MTV, Comedy Central, E!, UKTV, National Geographic, BBC World. Previously Disney, Playhouse Disney, Nickelodeon & Cartoon Network. Coordinated the NZ launch of MTV Classic, MTV Hits, and BBC Knowledge. Also served as PA to the Director of Entertainment Content and to the rest of the department; PA tasks included international travel coordination, meet-and-greets, accounting and admin. Ingest, dubbing & QCing of media ready for broadcast.

EDUCATION

2023: Leading Effective Teams in Post-Production for HETV - Certificate - ScreenSkills

2020: Production Accountant Training Course - Workshop - Share The Knowledge

2019: Post Production Workflow - Workshop - SPADA & DEGNZ

2019: Assistant Editors - Advanced Skills - Workshop - DEGNZ

2017: Avid Assistant Editor Foundation Course - CauseandFX

2008: South Seas Film & Television School - Auckland. Diploma in Film & TV Production (Post)

CONTACT DETAILS & REFEREES

Available on request.